

Defense Intelligence Management Document

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DIAM 50-8

DIA Personnel Security Program



1. Form 100

SECURITY

DIA PERSONNEL SECURITY PROGRAM

Summary

This manual establishes DIA personnel security policy and is intended for the use of DIA management and staff when personnel security matters arise. It is organized into five topical chapters: policy and responsibilities; security eligibility; processing requirements; adjudications and appeals; and miscellaneous actions, as indicated in the index.

1. Purpose:

a. To prescribe policy, standards and procedures relating to:

(1) The responsibilities for the management and conduct of personnel security activities within DIA.

(2) Personnel security standards as they relate to the employment/assignment/retention of civilian and military personnel in DIA.

(3) The initiation, conduct and evaluation of personnel security investigations on DIA personnel.

(4) The criteria used by DIA for determining access eligibility to Sensitive Compartmented Information (SCI) and collateral clearance eligibility for classified defense information.

b. This manual implements Director of Central Intelligence Directive (DCID) I/14, "Personnel Security Standards and Procedures Governing Eligibility for Access to Sensitive Compartmented Information", applicable portions of Department of Defense (DoD) Regulation 5200.2-R, "DoD Personnel Security Program", and DoD Directive 5105.21, "Defense Intelligence Agency", which pertains to the Director, DIA's (DR's) responsibilities as a Senior Official of the Intelligence Community (SOIC).

2. **References:** See Enclosure 1.

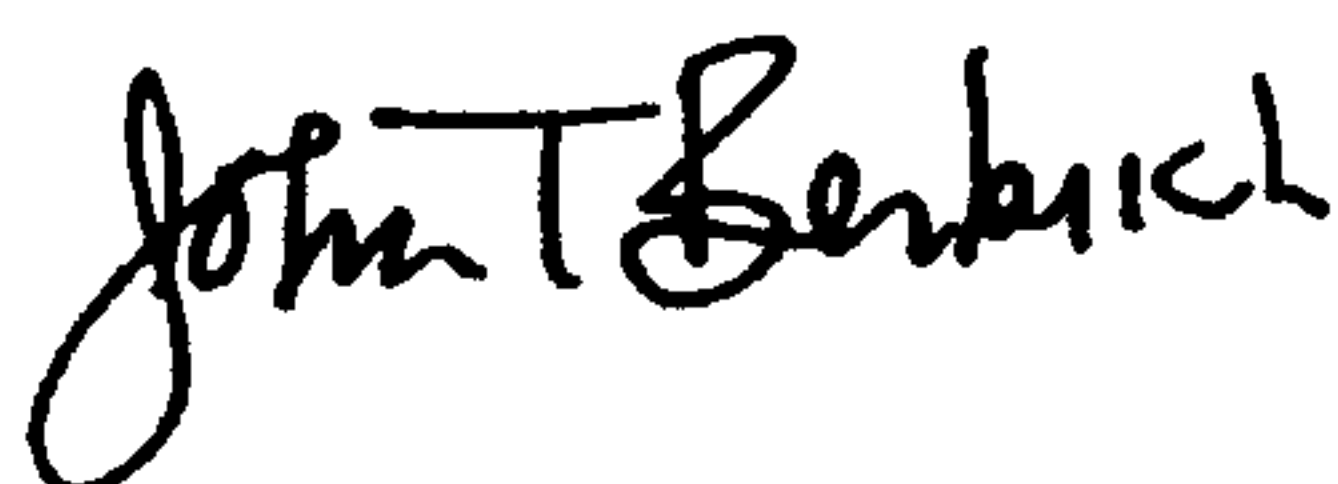
3. **Applicability And Scope:** This manual is the basic DIA regulatory document on personnel security and states DIA personnel security policies, explains procedures and assigns responsibilities for SCI access and collateral clearance processing, investigations and determinations. It is applicable to:

a. All civilian and military personnel employed by, assigned to, or considered for employment by or assignment to DIA.

b. All contractor or consultant personnel, under contract to DIA, nominated for SCI access.

4. **Supersession:** This manual supersedes DIAR 50-8, "Personnel Security Program," 2 October 1975. Because changes are extensive, they are not so indicated.

5. **Definitions:** A glossary of definitions is provided as Enclosure 2.



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Chief of Staff

8 Enclosures

1. *References*
2. *Glossary*
3. *Acceptable Documentary Evidence of U.S. Citizenship*
4. *Personnel Security Reporting Requirements*
5. *DIS Median SBI/SSBI Completion Times*
6. *Personnel Security Processing Requirements*
7. *SSBI-PR Memorandum*
8. *Supervisors Security Review*

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Chapter 1

POLICY AND RESPONSIBILITIES

1. Personnel Security Policy:

a. General:

(1) No person is entitled to knowledge of, possession of, or access to classified defense information solely by virtue of office, position, or security clearance. Such information may be entrusted only to those individuals whose official duties require such knowledge or possession (need-to-know) , and who have been investigated and cleared for access in accordance with appropriate directives.

(2) SCI access or security clearances issued pursuant to this manual indicate that the persons concerned are *eligible* for access to the stated level of authorization, if their official duties so require.

(3) Clearance eligibility does not equate to a need-to-know, which is determined only by the possessor of the classified information and not by the prospective recipient. The need-to-know principle is the most important personnel security principle and must be strictly implemented within DIA.

b. Security Access/Clearance Standard:

(1) The standard against which all SCI access and security clearances are determined is whether, based on all available information, the individual's loyalty, stability, trustworthiness, reliability, character, judgment and discretion are such that the granting of SCI access or a security clearance is *clearly consistent with the interest of national security*.

(2) SCI access eligibility determinations further require that the protection of national security be paramount. *Any doubt* concerning personnel having access to SCI is to be resolved in favor of national security. This threshold is clearly less than that which is required to support a prosecution or disciplinary action. The goal of such a vigorous standard is to create, to the extent possible, a risk free environment in which to safeguard SCI.

(3) The sole adjudicative criteria for SCI access is contained in DCID 1/14. Collateral clearance requirements are contained in DoD Regulation 5200.2-R.

c. DIA Position Security Requirement: All DIA positions are designated "special sensitive" and thus require SCI eligibility.

(1) DIA's mission and organization require that all employed/assigned personnel be SCI eligible.

(2) DIA personnel will be cleared through use of DD Form 1557, "Certificate of Clearance/Access", only to the access/clearance level actually required to allow them to perform the responsibilities of their position at the time the DD Form 1557 is submitted.

2. Responsibilities:

a. Director (DR) : Under the provisions of DCID 1/14 and DoD 5200.2-R the DR, or his designee, is the Determination Authority on the determination of collateral clearance and SCI access eligibility and the final Review Authority on the appeal of any denial or revocation of clearance/SCI access action within DIA. The DR

