

ORDER FOR SUPPLIES OR SERVICES

ORDER FOR SUPPLIES OR SERVICES										PAGE 1 OF 1
1. CONTRACT/ORDER AGREEMENT NO. NNG15SD138		2. DELIVERY ORDER/CAL NO. HHM402-19-F-0152		3. DATE OF ORDER/ORD 2019 AUG 15		4. REQUESTING AGENCY REQUEST NO. 288-0178-19-2		5. PRIORITY		
6. ISSUED BY Virginia Contracting Activity - ATTN: CPO-HQ Building 6000 Washington DC 20340-5100 (b)(3):10 USC 424 (b)(6):		CODE: HHQ402		7. ADMINISTERED BY (if other than order) Virginia Contracting Activity ATTN: CPO-HQ Building 6000 Washington DC 20340-5100		CODE: 2050		8. DELIVERY FOR <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Standard Form)		
9. CONTRACTOR OGAS COMMUNICATION GROUP, INC. 1550 MAGNOLIA DRIVE STE J CINCINNATI OH 45215 NAME AND ADDRESS		CODE: 55H59		10. DELIVER TO POB POINT BY (date) (OPTIONAL) See Schedule		11. XIF BUSINESS IS <input checked="" type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED				
12. DISCOUNT TERMS		13. MAIL INVOICES TO THE ADDRESS IN BLOCK Maryland Procurement Office Finance & Accounting Accounts Payable Suite 6856 9800 Savage Rd. Ft. Meade MD 20755-6856 UNITED STATES		14. PAYMENT WILL BE MADE BY Maryland Procurement Office Finance & Accounting Accounts Payable Suite 6856 9800 Savage Rd. Ft. Meade MD 20755-6856		15. MARK ALL PACKAGES AND PARCELS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.				
16. SHIP TO 263983397 00001808 FACILITY 831733478 16.3:10 USC 424		CODE: HHP440		17. PAYMENT WILL BE MADE BY Maryland Procurement Office Finance & Accounting Accounts Payable Suite 6856 9800 Savage Rd. Ft. Meade MD 20755-6856		18. MARK ALL PACKAGES AND PARCELS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.				
19. DELIVERY/SHIP CALL ORDER OGAS COMMUNICATION GROUP, INC. NAME OF CONTRACTOR SIGNATURE (b)(6):		20. QUANTITY ORDERED/ACCEPTED 21. UNIT 22. UNIT PRICE 23. AMOUNT 24. TOTAL \$318,311.18		25. DATE SIGNED 8/19		26. DIFFERENCES				
27. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE See Schedule		28. SCHEDULE OF SUPPLIES/SERVICES See Continuation Page for Line Item Details 29. UNITED STATES OF AMERICA (b)(3):10 USC 424 (b)(6):		30. CONTRACTING AGENCY OFFICE 5 Aug 19		31. CONTRACTING AGENCY OFFICE				
32. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE C. DATE (OPTIONAL)		33. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE D. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		34. SHIP NO. 35. D.O. VOUCHER NO.		36. PAID BY 37. INITIALS		38. AMOUNT VERIFIED CORRECT FOR		
39. CHECK NUMBER 40. BILL OF LADING NO.		41. DATE RECEIVED 42. DATE RECEIVED		43. DATE RECEIVED 44. DATE RECEIVED		45. DATE RECEIVED 46. DATE RECEIVED		47. DATE RECEIVED 48. DATE RECEIVED		

PREVIOUS EDITION IS OBSOLETE

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ORDER FOR SUPPLIES OR SERVICES						PAGE 1 OF 9									
1. CONTRACT/PURCH ORDER/AGREEMENT NO. NNG15SD13B		2. DELIVERY ORDER/CALL NO. HHM402-19-F-0152		3. DATE OF ORDER/CALL (YYYYMMDD) 2019 AUG 15		4. REQUISITION/PURCH REQUEST NO. 288-0178-19-Z 288-0178-19-Z	5. PRIORITY								
6. ISSUED BY CODE HHQ402 Virginia Contracting Activity - ATTN: CFO-HQ Bolling AFB, Bldg. 6000 Washington DC 20340-5100 <div style="border: 1px solid black; padding: 2px;">(b)(3);10 USC 424; (b)(6)</div>				7. ADMINISTERED BY (If other than 6) CODE ZD50 Virginia Contracting Activity ATTN: CFO-HQ Building 6000 Washington DC 20340-5100		8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)									
9. CONTRACTOR CODE 5SH59 OGIS COMMUNICATION GROUP, INC. 1550 MAGNOLIA DRIVE STE J CINCINNATI OH 45215 NAME AND ADDRESS 00001809 FACILITY 263983397 831737478				10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) See Schedule 12. DISCOUNT TERMS		11. X IF BUSINESS IS <input checked="" type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED									
14. SHIP TO CODE HHP440 <div style="border: 1px solid black; padding: 2px;">(b)(3);10 USC 424</div>				15. PAYMENT WILL BE MADE BY CODE NSA01A Maryland Procurement Office Finance & Accounting Accounts Payable Suite 6856 9800 Savage Rd. Ft. Meade MD 20755-6856		MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.									
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 10%; padding: 5px;">16. TYPE OF ORDER</td> <td style="width: 10%; padding: 5px;">DELIVERY/CALL</td> <td style="width: 5%; padding: 5px;"><input checked="" type="checkbox"/></td> <td style="padding: 5px;">This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.</td> </tr> <tr> <td></td> <td>PURCHASE</td> <td><input type="checkbox"/></td> <td>Reference your _____ furnish the following on terms specified herein.</td> </tr> </table> <p>ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.</p>								16. TYPE OF ORDER	DELIVERY/CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.		PURCHASE	<input type="checkbox"/>	Reference your _____ furnish the following on terms specified herein.
16. TYPE OF ORDER	DELIVERY/CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.												
	PURCHASE	<input type="checkbox"/>	Reference your _____ furnish the following on terms specified herein.												
<table style="width:100%;"> <tr> <td style="width: 25%;">NAME OF CONTRACTOR</td> <td style="width: 25%;">SIGNATURE</td> <td style="width: 25%;">TYPED NAME AND TITLE</td> <td style="width: 25%;">DATE SIGNED (YYYYMMDD)</td> </tr> </table> <p><input checked="" type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies: 1</p>								NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)				
NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)												
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE See Schedule															
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICES			20. QUANTITY ORDERED/ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT								
	See Continuation Page for Line Item Details														
*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.				24. UNITED STATES OF AMERICA <div style="border: 1px solid black; padding: 2px;">(b)(3);10 USC 424; (b)(6)</div> BY: _____ CONTRACTING/ORDERING OFFICER		25. TOTAL	\$318,311.18								
27a. QUANTITY IN COLUMN 20 HAS BEEN INSPECTED RECEIVED ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED:				26. DIFFERENCES											
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE				c. DATE (YYYYMMDD) d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE											
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE				28. SHIP. NO.		29. D.O. VOUCHER NO.									
f. TELEPHONE NUMBER 9. E-MAIL ADDRESS				30. INITIALS		31. PAYMENT COMPLETE PARTIAL FINAL									
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT. a. DATE (YYYYMMDD) 08/05/2019 b. SIGNATURE AND TITLE OF CERTIFYING OFFICER <div style="border: 1px solid black; padding: 2px;">(b)(3);10 USC 424; (b)(6)</div>				32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR									
37. RECEIVED AT				38. RECEIVED BY (Print)		39. DATE RECEIVED (YYYYMMDD)									
40. TOTAL CONTAINERS				41. S/R ACCOUNT NUMBER		42. S/R VOUCHER NO.									
34. CHECK NUMBER				35. BILL OF LADING NO.											

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	<p>The Contracting Officer is the only individual who can legally commit the government to the expenditure of public funds. No person other than the Contracting Officer can make any changes to the contract terms and conditions, statement of work, attachments, general provisions or other stipulations of this contract.</p> <p>Contracting Officer: (b)(3);10 USC 424: (b)(6)</p> <p>Primary Contracting Officer Representative: (b)(3);10 USC 424: (b)(6)</p> <p>Alternate Contracting Officer Representative(s): (b)(3);10 USC 424: (b)(6)</p> <p>Primary Technical Point of Contact: None</p> <p>Alternate Technical Point(s) of Contact: None</p> <p>The contractor shall incorporate the purchase order number (HHM402-19-F-0152) and requisition number (288-00178-19) on all shipping, packaging and packing documents. Failure will result in acceptance and payment problems.</p> <p>Delivery is NOT accepted when product arrives at (b)(3);10 Delivery is only accepted by the COR or their designated representative. Buyer reserves the right to open a container and inspect for dents, meeting solicitation specs, and obvious signs of damage. Damaged or technically unacceptable items will be returned without incurring any fees, including restocking fees, or any other charges. Seller will replace items that are received damaged or technically unacceptable at no additional cost to the Buyer.</p> <p>PRIOR to shipment of all supplies and equipment an email shall be sent to: (b)(3);10 USC 424 The email shall include, at a minimum</p> <ol style="list-style-type: none"> 1. Contract number, task order number, modification number 2. COR or TPOC name and phone number 3. Packing Slip for all packages being shipped 4. Shipping label 5. Copy of signed contract <p>Base Year UFED 4PC Ultimate w/one-year license Part No. A-UFED-01-016. Prorated, includes shipping</p> <p>Accounting and Appropriation Data: ACRN: AA</p>	(b)(4)	EA	(b)(4)	(b)(4)

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	9790100.4400 119ST9 3101B S49205 01SQX I1STNME0G1 1144X400 610000 (b)(4) PR NUMBER: 288-0178-19-Z DELIVERY DATE: 02/08/2019 Period of Performance: 08/15/2019 to 02/08/2020 Pricing Option: Firm-Fixed-Price Base Year UFED Touch 2 Ultimate w/one-year license Part No. F-UFD-03-002. Is prorated, includes shipping Accounting and Appropriation Data: ACRN: AA 9790100.4400 119ST9 3101B S49205 01SQX I1STNME0G1 1144X400 610000 (b)(4)	(b)(4)	EA	(b)(4)	(b)(4)
0003	PR NUMBER: 288-0178-19-Z DELIVERY DATE: 02/08/2019 Period of Performance: 08/15/2019 to 02/08/2020 Pricing Option: Firm-Fixed-Price Base Year CHINEX Add-on Part No. A-CHINEX-01-0-01, is prorated, includes shipping. Accounting and Appropriation Data: ACRN: AA 9790100.4400 119ST9 3101B S49205 01SQX I1STNME0G1 1144X400 610000 (b)(4)		EA		
1001	PR NUMBER: 288-0178-19-Z DELIVERY DATE: 02/08/2019 Period of Performance: 08/15/2019 to 02/08/2020 Pricing Option: Firm-Fixed-Price Option Year 01, UFED 4 PC Ultimate with one-year license Part No. A-UFED-01-016 includes shipping DELIVERY DATE: 09/30/2019 Period of Performance: 02/09/2020 to 02/08/2021 Pricing Option: Firm-Fixed-Price		EA		
1002	Option Year 1, UFED Touch 2 Ultimate with one-year license, Part No. F-UFD-03-002, includes shipping DELIVERY DATE: 09/30/2019 Period of Performance: 02/09/2020 to 02/08/2021 Pricing Option: Firm-Fixed-Price		EA		
2001	Option Year 02, UFED 4 PC Ultimate with one-year license Part No. A-UFED-01-016 includes shipping DELIVERY DATE: 09/30/2019 Period of Performance: 02/09/2021 to 02/08/2022 Pricing Option: Firm-Fixed-Price		EA		
2002			EA		

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SECTION D PACKAGING AND MARKING

2.1 5552.211 9006 SHIPPING AND MARKING DELIVERABLES (SEP 2018)

For all shipments of packaged materiel to the Government, which includes either Depot or Direct Vendor Delivery (DDVD) shipments, both DoD linear and two dimensional (2D) bar code markings are required on Military shipping labels in accordance with MIL-STD-129P, dated 19 September 2007, or commercially acceptable equivalent.

Subject 2D bar coding shall be in accordance with ISO/IEC 15434 (MIL-STD-129P) and DoD 4500.9 R. Linear (Code 39) bar coding shall be in accordance with ISO/IEC 16388.

For sensitive electronic devices, special marking, packaging, labeling and handling instructions shall be applied IAW MIL STD 129P, or commercial equivalent. An electrostatic discharge sensitivity identifier shall be plainly marked. Items shall be protectively wrapped against Electro- Magnetic Interference (EMI), IAW MIL STD 2073D or commercially acceptable equivalent.

The Bar Code and Shipping Label shall be in accordance with the Contractors best commercial practice for domestic shipment to ensure safe arrival at destination. Two copies of the packing slip shall be included with the shipment and must contain the following information on the shipping label:

At a minimum, the container(s) must be clearly marked with the following:

1. Delivery Address (See Block 15 of SF 1449; Block 11 of SF26 or Block 14 of DD1155)
2. Recipients Name, Office Symbol, Phone Number
3. Contract Number, Task Order Number, and (modification#, if applicable)
4. Purchase Request Number
5. Total number of boxes shipped (i.e., Box 1 of 5, Box 2 of 5, Box 3 of 5, etc. ")
6. Contracting Officer Representative (COR) Name and Phone Number
7. Name of Prime Contractor (Note: this is not the third party, drop shipper)
8. Prime Contractors Point of Contact

Additional label items as required:

National Stock Number (NSN)

Gross weight and cubic dimensions

Transportation Control Number (TCN)

PRIOR to shipment of all supplies and equipment an email shall be sent to:

DIACContractorDeliveries@dodis.mil. The email shall include, at a minimum

1. Contract number, task order number, modification number
2. COR or IPOC name and phone number
3. Packing Slip for all packages being shipped
4. Shipping label
5. Copy of signed contract

The default shipping address is for the DLOC unless an Alternate address is specified below.

DEFAULT ADDRESS:

DD FORM 1300-10 USC 424

Attn: Recipient's Name/Office Symbol/Phone Number:

Contract/Task Order/Mod #: EHM402-19-F-0152

Purchase Request#: 288 0178 19

Total number of boxes shipped (Box 1 of 5, Box 2 of 5, etc.):

COR (Name and Phone number):Brad Willet

Name of Contractor:Westwind Computer Products

Prime Contractor POC:

ALTERNATE ADDRESS:

Agency Name: .

Street Address: .

City/State/Zip code: .

Attn: Recipient's Name/Office Symbol/Phone Number: .

Contract/Task Order/Mod #: .

Purchase Request#: .
 Total number of boxes shipped (Box 1 of 5, Box 2 of 5, etc.): .
 COR (Name and Phone number): .
 Name of Contractor: .
 Prime Contractor POC: .

EXAMPLE:

(b)(3);10 USC 424

Attn: Mr. Recipient of Shipment, COR, Phone: 202 231 1234
 Contract #: 14-D-0001/ P00005
 PR#: 999 0000 16Z
 Total Number of boxes shipped (Box 1 of 5, Box 2 of 5, Box 3 of 5, etc.)
 Mr. COR, 202 231 9999
 ACME Company
 Mr. Prime ACME

If the contract number begins with HHM402, only the last seven letters/numbers (plus any delivery order number, if applicable) needs to be referenced. For example, HHM402-0X-C-0001 MUST BE shown on the packing slip as 0X C 0001, and HHM402 0X D 1001, Delivery Order 0005 may be shown as 0X D 1001/0005. Contract numbers beginning with other than HHM402 shall be included in their entirety. The contract/delivery order number may be hand written on packing slip if contractor's automated system will not accommodate the entire contract number.

Packing List, Invoice, Shipping Documents

- A packing list, invoice or shipping document shall accompany and be included in all shipments, and is required for both interior and exterior packaging.

The packing documentation shall include the following:

Complete "mark for or ship to" information including Requisition or PR number

Point of Contact and/or Alternate POC

Packing slips shall contain:

1. Name of Contractor
2. Point of Contact and/or Alternate POC
3. Contract Number and Delivery Order Number (modification number, if applicable)
4. Delivery Address
5. Quantity of items included correlating to the CLIN/SLIN numbers in the contract
6. CLIN/SLIN and Unit of Issue identification to include the quantity shipped, contract item description and part numbers
7. Governments Point of Contact
8. The prime contractors point of contact and phone number (to discuss any discrepancies)
9. National Stock Number (NSN), if applicable or Part number or item number, if NSN is not available
10. Identify any hazardous material (include Material Safety Data Sheet)

(End of Clause)

SECTION I CONTRACT CLAUSES

- 1.1 52.225 1 BUY AMERICAN SUPPLIES (MAY 2014)
(Reference 52.225-1)
- 1.2 52.225 5 TRADE AGREEMENTS (AUG 2018)
(Reference 52.225-5)
- 1.3 52.243 1 CHANGES FIXED PRICE (AUG 1987)
(Reference 52.243-1)
- 1.4 52.245 9 USE AND CHARGES (APR 2012)
(Reference 52.245-9)
- 1.5 252.204 7000 DISCLOSURE OF INFORMATION (OCT 2016)
(Reference 252.204-7000)
- 1.6 252.246 7007 CONTRACTOR COUNTERFEIT ELECTRONIC PART DETECTION AND AVOIDANCE SYSTEM (AUG 2016)
(Reference 252.246-7007)
- 1.7 252.246 7008 SOURCES OF ELECTRONIC PARTS (MAY 2018)
(Reference 252.246-7008)
- 1.8 252.239 7017 NOTICE OF SUPPLY CHAIN RISK (SEP 2018) (DEVIATION 2018 O0020)
(Reference 252.239-7017)
- 1.9 252.239 7018 (DEVIATION 2018 C0020) SUPPLY CHAIN RISK (SEP 2018) (DEVIATION 2018 C0020)
(Reference 252.239-7018 (DEVIATION 2018-C0020))
- 1.10 52.217 3 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within ten days provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 14 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 3 years

(End of Clause)

I.11 5552.232-9000 INVOICING PROCEDURES AND PAYMENT - FIXED PRICE CONTRACTS (JUL 2017)

(a) Invoices will be submitted through the electronic invoicing internet website using the procedures described at: <https://www.nsa.gov/business/programs/electronic-invoicing.shtml>, unless otherwise authorized. Access to the electronic invoicing website requires an External Certificate Authority/ Interim External Certificate Authority (ECA/IECA) PKI certificate. Information on purchasing an ECA/IECA certificate is available on the internet at: <http://iase.disa.mil/pki/eoa/Pages/index.aspx>. Contact the electronic commerce office at (410) 854-5445 if you need additional information. After obtaining the ECA/IECA certificate, contact the electronic commerce office to obtain an account if one currently does not exist.

(b) At a minimum, invoices will contain the following.

- (1) Name and address of the contractor.
- (2) Invoice date and invoice number.

- (3) Contract number for supplies delivered or services performed (if award is a delivery or job order, ensure entire contract number - basic award and order number - is included).
- (4) Description, quantities and prices will be described exactly as shown on the contract, including (i) Contract Line Item Number (CLIN), (ii) Sub Line Item Number (SLIN) (Where no SLIN applies, specify "00" for the SLIN number.), and (iii) Accounting Classification Reference Number (ACRN). (NOTE: An invoice not properly allocated to include all three of these numbers will be an improper invoice under the Prompt Payment Act and automatically rejected by the paying office.)
- (5) Name of the contractor's official (and address) to whom payment is to be sent, if other than Electronic Funds Transfer (EFT) is authorized.
- (6) Shipping/payment terms (e.g., date of shipment, address, discount for prompt payment).
- (7) Name, title, phone number and mailing address of person to be notified in the event of a defective invoice.
- (8) Taxpayer Identification Number (TIN), EFT banking information, and Data Universal Numbering System (DUNS) number.
- (9) COR's name.
- (10) Any other information or documentation required by the contract.
- (c) The contractor is authorized to invoice Monthly or net 30 (insert, as appropriate: "monthly," "bi weekly", etc.)
- (d) The COR is required to review and approve invoices as part of the payment process. When invoicing electronically, the identified COR will automatically receive notification of a pending invoice.
- (e) Questions regarding payment will be directed to the Finance and Accounting Office at (443) 654-3700.
- (End of Clause)