

**INSTRUCTIONS FOR COMPLETING STANDARD FORM 86**  
**– QUESTIONNAIRE FOR NATIONAL SECURITY POSITIONS**

**General Guidelines:**

- You must complete Standard Form 86, "Questionnaire for National Security Positions."
- **Exception:** If you previously completed the EPSQ version of the SF86 and have a soft copy of that form, you may update the soft copy and submit an updated hard copy following the directions on this page.
- Standard Form 86 (or EPSQ version) **must be typed.**
- On the forms, provide information for the past **10 years**. **Exception:** if you are younger than 28, provide information for the period since your 16th birthday.
  - As the instructions for the form will tell you, there may be **NO breaks in your history of employment or residence – account for ALL time periods.** If you were not working during a particular timeframe, enter as a period of unemployment. **NOTE: If you were a full time student – and not working in addition to going to school - for any period of time, show your status for that time period as "unemployed" – in the employment section.**
- **Submit 5 copies. Each copy must have an original signature and date.** (We recommend that you print and keep one copy for your personal files.)
- Sign and date each copy – **DO NOT PHOTOCOPY SIGNED FORMS.**
- Each copy must be signed at the following locations on the form:
  - o "Certification That My Answers Are True."
  - o "Authorization for Release of Information."
  - o "Authorization for Release of Medical Information" –

**Note – if you have more information than will fit on the form, continue on a blank piece of paper, presenting the information in the same format as on the original form OR use the SF86 continuation sheets.**

**Where are the forms?**

The SF86, "Questionnaire for National Security Positions," can be found in two locations. Please read all of the information below before selecting the form you will use.

1. [www.dia.mil](http://www.dia.mil) - The forms on this web site are screen-fillable PDF forms – you may fill and print the forms, but **you will not be able to save the completed form.** If you choose to use this form, you first need to assure that you have Adobe Acrobat Version 5 on the computer you are using. If you do not, you can download the free software using the link on the page where the form is found (you may need to delete the earlier version of Adobe Acrobat on your system). To access this form,

- Click on "Careers"
- Click on "Application Instructions"
- Click on the link near the bottom of the page to link to the SF86 Questionnaire